



Sylvan Circle Invitation for Entry 2012

We welcome your entry to the **Sylvan Circle**, a tour for artists and artisans, to be held Saturday, September 15, 2012 from 9:00 a.m. to 5:00 p.m.

The objective of the tour is to provide residents from Algoma, the North Shore, Sault Ste. Marie and Upper Michigan the opportunity to take a scenic drive in the country and enjoy the artistic creations of local artists and artisans.

Starting in Echo Bay, the tour extends through beautiful country around Highway 638, through Leeburn and Rydal Bank to Bruce Mines and back along Highway 17, a distance of about 100 kilometres.

Work will be exhibited in community halls and studios. There will be a mixture of media at each location.

The application form for the Sylvan Circle Tour 2012 can be obtained from www.sylvancircle.ca. Please feel free to contact Sarah Buckley at (705) 246-2819 for additional information, or send an e-mail to info@sylvancircle.ca.

WORK

1. All pieces must be recent work of the exhibitor
2. Neither work made from purchased kits, nor the use of decals, will be permitted
3. No resale items or discounted items are allowed
4. Work must be an original design of the exhibitor, or follow traditional patterns, or be a skillful adaptation of a published pattern. The Committee will screen out work which does not meet standards of originality.
5. No food items may be sold by the exhibitor
6. You are only allowed to exhibit work that has been listed on this application and approved by the selection committee. You must provide the required number of actual pieces of all media to be exhibited.
7. Artists must be present to interact with the public during the show.
8. Artists wishing to display in their own studios may request this on the application form. Written proof of liability insurance must be provided with the application or the request will not be considered.

SELECTION PROCESS

For the purposes of selection, entrants **must** submit three (3) pieces of the media that will best represent their work to be exhibited. Submissions should be actual pieces; if photographs or CD's are provided, the images must be of professional quality.

All samples of artwork **must be delivered** to the Echo Bay Community Hall, 257 Church St., Echo Bay, between the hours of **10:00 a.m. and 12:00 noon on Saturday, April 14, 2012**. Or contact any of the Sylvan Circle Committee members prior to this date to make alternate delivery arrangements.

All submitted pieces **must be picked up** from the Echo Bay Community Hall on **Sunday, April 15, 2012 between the hours of 11:00 a.m. and 2:00 p.m.** Unless alternate arrangements are made, any items not picked up on this date will be returned at the artist's expense.

NON-REFUNDABLE SELECTION FEE

A non-refundable selection fee of ten dollars (\$10.00) **must** also be submitted at the time of registration.

REGISTRATION FEES

Applications and entry fee must be postmarked before **Sunday, April 1, 2012**. A one hundred dollar (\$100.00) registration fee, used primarily for advertising and promotion, **must** be submitted at the time of registration.

Applications with cheques **post-dated after April 1, 2012 will not be accepted**. Your cheque for the registration fee will not be cashed unless you are selected for the tour. An acceptance letter will be sent to you at that time. Registration fee cheques will be returned to applicants who are not selected for the tour.

Cancellations prior to **June 20, 2012** will result in a \$75.00 refund. No refunds will be provided after this date.

NSF CHEQUES

An NSF cheque will result in a thirty dollar (\$30.00) administrative fee as well as disqualification from this event.

DISPLAY SET-UP

Each entrant will be allocated a minimum space of 10' x10' including a table and 2 chairs. Please advise if electrical outlets are required. Participants are responsible for any additional lighting. All exhibits must be set up by 8:30 a.m. and may not be dismantled until after 5:00 p.m. on September 15, 2012. Most show locations will be available for set up the day prior to the show. Hall monitors will contact you to schedule set up times.

On the day of the tour, artists will be asked by hall monitors to remove any artwork that does not meet with prior approval, or is in conflict with category quotas and not within tour qualification standards.

Non-compliance to these terms and conditions will result in being excluded from future shows.

SYLVAN CIRCLE COMMITTEE

Errol Caldwell

Jack Dunning

Rose Sundaram

Susan Neave

Sarah Buckley

Lucy Boston

Russ Mason

Hélène Caldwell

Rhonda Ferris

Jan Miller

Diana Madill